



RICH RESOURCES.
EXPANSIVE RESEARCH.

Loomis Sayles Undergraduate Summer Internship Development Program (USID)

Summer 2019: June 3rd - August 9th

INTERNSHIP SPECIFICATIONS

Positions are offered in a variety of departments throughout the firm, including investment and non-investment teams, such as:

- Client Service
- Community Investments
- Corporate Communications
- Equity
- Fixed Income
- Investment Operations
- Legal & Compliance
- Quantitative Research
- Risk Management
- Technology

The work experience is coupled with a professional development program comprised of a series of workshops, that strengthen attributes to enable students to interact effectively in professional settings. We focus on verbal and written communication, creative thinking, work ethic, teamwork, networking, decision making, flexibility, problem-solving, critical thinking and conflict resolution; workshops are held approximately twice a week.

In addition to the development sessions, students complete a summer project in a pre-assigned peer group and topic. Projects cover an array of investment and non-investment topics. Interns present their findings to supervisors and senior management at the end of the internship in August.

DEVELOPMENT SESSIONS (SAMPLE)

Foundations of Good Communication

Bloomberg Training

Networking: Making Connections & Following Up

Asset Management 101

Teamwork and Collaboration

Accepting and Giving Constructive Feedback

Excel Training

Professional Etiquette

Professional Communications/Emailing

Financial Modeling

Emotional Intelligence/ Mindfulness

Personal Branding

Resume Writing Workshop

Interview Prep and Practice

Negotiating First Job Offer

Professional Diversity Panel

INTERNSHIP QUALIFICATIONS

The paid summer internship program is offered to undergraduate students, primarily rising sophomores and juniors. The program is a combination of work experience, technical skill building and professional development; we seek applicants interested in growing in their professional capacities. First-generation college students are highly encouraged to apply.

Interns are often recruited through a variety of sources, including Loomis Sayles' non-profit partnerships, such as:

- Boston Children's Chorus
- Girls Who Invest
- Janey Scholars
- Noonan Scholars
- Posse
- Squashbusters
- Summer Search
- The Partnership
- uAspire
- 10,000 Degrees

SUMMER INTERNSHIP COMMITTEE

Meg Clough- co-chair, *Loomis Sayles Community Investments Director*
Tricia Keefe- co-chair, *Loomis Sayles Human Resources Business Partner*
Itzel Delgado, *Loomis Sayles Community Investments Specialist*
Debbie Lewis, *Loomis Sayles Human Resources Manager*
Marissa Neill, *Loomis Sayles Administrative Manager*
Meagan Sojka, *Loomis Sayles Human Resources Coordinator*

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